



IATSE TRAINING TRUST FUND PRESENTS

TRAIN THE TRAINER

VIRTUAL TRAINING AND PRESENTATION TECHNIQUES



Training in the virtual classroom requires planning and preparation if trainers are to motivate learners while building new skills. A successful, trainee-centered, learning event requires a trainer to understand the learners' needs and create a welcoming and inclusive virtual space.

This four-day, 4½ hour per day, interactive workshop is for trainers who actively teach craft skills or safety classes online for their local and are looking for strategies to organize their planning, improve their online facilitation skills, and create more engagement in their course.

Participants will get practical tips for facilitating before, during, and after a virtual class and learn to plan, prepare, and set the stage for learning in a virtual classroom, including ideas for interactive learning and games. Participants will also practice new virtual training skills before returning to their local.

This workshop is taught virtually and focuses on techniques that can be used for virtual training, but trainers who teach live courses may find value in the content. However, please note that their course for this workshop should be a virtual one for use in the participation portions of the workshop.

November 29–December 2, 2022

www.iatsetrainingtrust.org/train-the-trainer-teaching-techniques



IATSE TTF TRAIN THE TRAINER: VIRTUAL TRAINING AND PRESENTATION TECHNIQUES

IN A DISTANCE LEARNING FORMAT USING VIDEO CONFERENCING

NOVEMBER 29–DECEMBER 2, 2022

8am–12:30pm Pacific | 9am–1:30pm Mountain | 10am–2:30pm Central | 11am–3:30pm Eastern

The officer selecting trainers to attend, completing, and submitting this application must be an officer other than the individual listed as a trainer on this application. Local trainers must be IATSE TTF Beneficiaries to be eligible for this course. A TTF Beneficiary is an individual who is an active IATSE member or is working under an IATSE agreement.

Local union officers should email completed and signed applications to applications@iatsetrainingtrust.org. All fields are required.

LOCAL UNION INFORMATION		
TODAY'S DATE	LOCAL UNION	PHONE
LOCAL UNION OFFICER NAME	OFFICER TITLE	EMAIL
To maximize the benefit of this Train the Trainer workshop for the local and help the local reach its training objectives, please consider and respond to the questions below. One of our staff may contact you and/or your trainer to ask follow-up questions that will help your trainer prepare for the course.		
DOES THE LOCAL CURRENTLY CONDUCT COURSES USING ANY LICENSED IATSE TTF CURRICULUM?		<input type="radio"/> YES <input type="radio"/> NO
DOES THE LOCAL CURRENTLY CONDUCT SAFETY AND/OR CRAFT SKILLS TRAINING COURSES OF THEIR OWN?		<input type="radio"/> YES <input type="radio"/> NO
IF YES TO EITHER OF THE ABOVE, DOES THE LOCAL UTILIZE THE TTF COURSE REIMBURSEMENT PROGRAM FOR ITS COURSES?		<input type="radio"/> YES <input type="radio"/> NO
OFFICER SIGNATURE		

This workshop is intended for trainers, selected by their local, who will be using the IATSE TTF OSHA 10/GES, IATSE TTF OSHA 30/GES, IATSE TTF OSHA 10/EC, or IATSE TTF Safety First! curriculum and those conducting safety or craft skills training for their local.

SELECTED TRAINER INFORMATION					
TRAINER NAME			DATE OF BIRTH		MM/DD/YY
TRAINER EMAIL			TRAINER PHONE		
MAILING ADDRESS	STREET ADDRESS	CITY	STATE	ZIP CODE	COUNTRY
<p>After successful course completion, all course participants with LinkedIn Learning accounts will be added to a TTF Train the Trainer LinkedIn Learning group where they will have access to our collections of courses for trainers.</p> <p> <input type="radio"/> CHECK HERE FOR A FREE LINKEDIN LEARNING SUBSCRIPTION FOR THE TRAINER <input type="radio"/> CHECK HERE IF THE TRAINER ALREADY HAS A LINKEDIN LEARNING SUBSCRIPTION THROUGH THE TTF </p>					
HAS THIS TRAINER ATTENDED THE TTT: TEACHING AND PRESENTATION TECHNIQUES COURSE? <input type="radio"/> YES <input type="radio"/> NO					
WHAT SAFETY OR CRAFT SKILLS COURSES HAS THIS TRAINER TAUGHT FOR YOUR LOCAL? WRITE N/A IF THEY HAVEN'T TAUGHT ANY COURSES.					
HAVE THEY TAUGHT ANY DISTANCE LEARNING/ZOOM COURSES FOR YOUR LOCAL? <input type="radio"/> YES <input type="radio"/> NO					
TRAINER SIGNATURE					

The TTF is an ERISA fund whose mission is supporting craft skills and safety training. If the course topic you submit for your trainer does not fall into a craft skills or safety training category, you will be asked to submit a different course topic.

Trainers will be using a course topic they currently teach or will be teaching for the local during this interactive workshop and will be using parts of the course they teach for various exercises and presentations during this workshop. Please provide the following information for the course your trainer will be using during their participation in this workshop.

COURSE INFORMATION
COURSE TITLE
BRIEF COURSE DESCRIPTION
PLEASE INDICATE THE FORMAT YOUR TRAINER TEACHES OR WILL TEACH THE COURSE LISTED ABOVE FOR THE LOCAL. SELECT ALL THAT APPLY. <input type="radio"/> IN-PERSON/LIVE <input type="radio"/> DISTANCE LEARNING/ZOOM <input type="radio"/> RECORDED TRAINING <input type="radio"/> OTHER:

IATSE TTF USE ONLY ELIGIBLE COURSE DESCRIPTION APPROVED ROSTER SENT LINK TRAINER REGISTERED